



Prerequisites – Technical

Software Requirements

- **Power BI Desktop** (Free) – Power Query is built into Power BI for data transformation.
- **Excel (2016 and later, or Microsoft 365)** – Power Query is available in the "Get & Transform" section.
- **Windows OS (Windows 10 or later recommended)** – Power Query in Power BI is optimized for Windows.

Optional:

- **Power BI Service (Pro or Premium Per User License)** – If publishing reports online, you'll need a Power BI account

Prerequisites – Technical

Computer Capabilities & Performance Considerations

Power Query processes data transformations, and performance can be impacted by your system specs.

- **RAM** – 8GB minimum; 16GB+ recommended for handling large datasets.
- **Processor** – Intel i5/i7 or AMD Ryzen 5/7 or higher for better performance.
- **Storage (SSD Recommended)** – Faster SSD drives improve data processing speed compared to HDD.
- **Internet Speed** – If working with cloud data, a stable internet connection is necessary.

Prerequisites

Excel & Power Query Basics

Power Query is integrated into Excel and Power BI, so a solid understanding of **Excel functionalities** will be helpful:

Excel Tables & PivotTables & Power PivotTables

- If you've worked with Excel PivotTables, the transition to Power BI data modeling is easier.

Power Query (ETL Process)

- Extracting data from different sources.
- Transforming and shaping data using Power Query (e.g., removing duplicates, merging tables, unpivoting data)

Basic Data Modeling Concepts

Before diving into Data Modeling, a beginner needs a good grasp of:

Relational Databases & Tables

- Familiarity with concepts like tables, columns, rows, primary keys, and foreign keys
- Knowing how different tables relate to each other (one-to-many, many-to-one, many-to-many).

Data Types & Formatting

- Understanding text, numbers, dates, Boolean (True/False), and how they impact calculations.

Data Cleaning & Transformation Basics

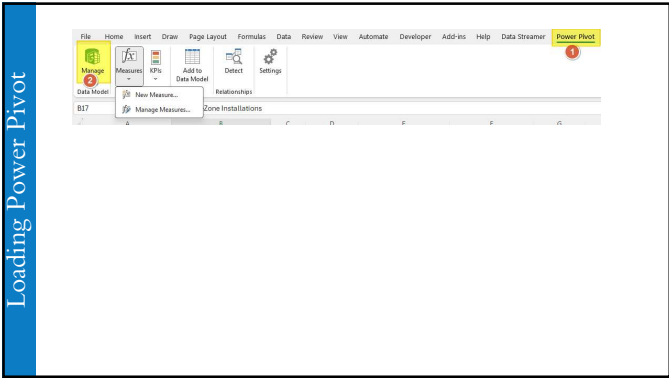
- Basic knowledge of handling missing data, duplicates, and inconsistencies.

Who is Data Modeling For?

	User Group	How Data Modeling Benefits Them
1	Power BI Developers	Data modeling is essential for structuring Power BI datasets efficiently using star schema for optimal performance.
2	BI Analysts & Report Designers	Helps create models that support fast, accurate, and scalable reporting in tools like Power BI.
3	DAX Users	A strong data model minimizes the complexity of DAX formulas and improves report performance.
3	Financial Analysts and Accountants	A well-designed financial data model supports profitability analysis, forecasting, and budgeting.
4	Credit Managers & Sales Teams	Helps structure customer and transaction data for segmenting audiences and tracking key metrics.
5	Decision Makers & Executives	Understanding data models helps in financial reporting and operational efficiency.

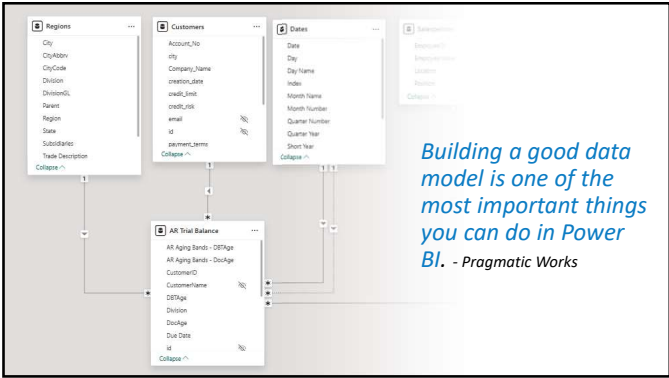
Benefits of Learning Data Modeling in Excel:

1. Excel is familiar territory for all of us
2. Increased opportunities for internal use leads to wider application
3. Increased usage cases leads to increased experience
4. Small quick wins will encourage motivation to learn more.
5. Logical transition to Power PI through PowerPivot



Why is a Data Model Important?

- **Optimized Performance** – Reduces redundancy and improves efficiency.
- **Scalability** – Allows easy expansion of data as your model grows.
- **Accurate Insights** – Prevents errors and inconsistencies.
- **Better Data Relationships** – Enables complex queries and drill-downs.
- **Better DAX Performance & Simplicity** – Makes DAX Measures easier to write and troubleshoot.



Bad Data Models:

- Poor Performance & Slow Reports
- Incorrect Data & Calculation Errors
- Difficulty Writing & Understanding DAX
- Relationship & Cardinality Issues
- Data Model is Hard to Maintain
- Security Risks
- Unusable or Messy Reports
- Poor Data Refresh Performance
- Inconsistent Reporting & Business Intelligence
- Lack of Scalability & Flexibility

Importance of the Data Model

1. Performance Optimization

- A well-structured data model ensures faster query performance by reducing redundancy and improving compression.
- Proper relationships and indexing reduce the load on DAX calculations, improving responsiveness.
- Avoiding unnecessary calculated columns and instead using measure-based calculations ensures efficiency.

2. Data Accuracy & Consistency

- A properly normalized data model prevents duplicate data and inconsistencies.
- Correctly defining relationships (one-to-many, many-to-one) ensures that data aggregates accurately without errors.
- Using surrogate keys instead of composite keys avoids ambiguity in relationships.

Importance of the Data Model

3. Better DAX Performance & Simplicity

- A well-designed model simplifies DAX formulas, making them easier to write and troubleshoot.
- Flat or poorly structured models can lead to complex, slow DAX queries.
- Keeping a star schema instead of a “snowflake” or “spaghetti” model improves the readability and maintainability of DAX calculations.

4. Scalability & Flexibility

- As the business requirements and personnel change, modifying a solid model is easier to understand and restructure than a messy one.
- A structured model makes it easier to scale as data volume grows. It allows for the addition of new tables and data sources without breaking existing reports.

Importance of the Data Model

5. Improved Report Performance

- The right relationships and calculated fields reduce the need for excessive visuals and filters, leading to faster dashboards.
- A model optimized for import mode or DirectQuery enhances report performance by minimizing unnecessary calculations.

6. Security & Row-Level Security (RLS) Implementation

- A well-structured model supports role-based access and Row-Level Security (RLS).
- Poorly designed models can lead to security loopholes or data leakage.

Importance of the Data Model

7. Easier Maintenance & Collaboration

- A clean model helps other analysts understand and build on it without confusion.
- If multiple developers work on the model, a structured approach ensures team collaboration without causing disruptions.

8. Efficient Storage & Reduced File Size

- A normalized model with proper relationships results in better compression and reduced memory consumption.
- Flattened models with excessive columns increase file size and slow down queries.

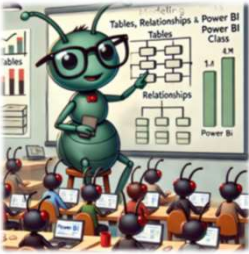
Importance of the Data Model

9. Data Reusability

- A well-structured data model can serve multiple dashboards and reports. Cross Reporting Drill Through.
- Rather than reinventing data structures for every new report, a good model supports different business needs efficiently.

10. Business Logic Centralization

- Keeping business logic in the model (through measures and relationships) ensures consistency across all reports.
- If logic is embedded in visuals, it becomes harder to manage and leads to inconsistencies.



Data Modeling Done Right

OVERVIEW

Prerequisites

Basic Data Modeling Concepts

Basic Power BI Navigation

Data Modeling in Power BI

Data Modeling in Power Pivot Excel

Basic Data Modeling Concepts

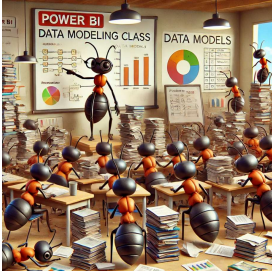
Organizing Your Analytical Data

Fact vs. Dimension Tables

- Learning the **Star Schema** and **Snowflake Schema** structures.

Relationships in Power BI

- Cardinality (one-to-many, many-to-one, many-to-many).
- Direction of relationships (single vs. both directions)
- Active vs. inactive relationships



What is a Data Model

A **data model** is an structured framework that defines how data is stored, organized, and related within a system.

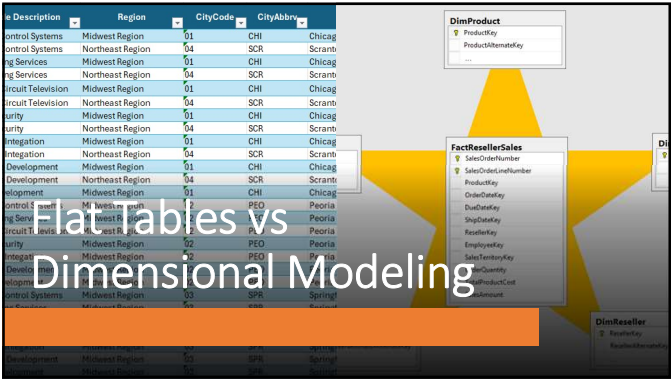
In the context of Power BI, a data model consists of tables, relationships, and calculations (measures, calculated columns) that help transform raw data into meaningful insights.

Different Data Model Types are:

- Flat Model** – A single table with all data (inefficient for large datasets).
- Relational Model** – Multiple tables with defined relationships. (most common in Power BI).
- Star Schema** – A central **fact table** surrounded by multiple **dimension tables** (ideal for reporting). Often called dimensional data modeling.
- Snowflake Schema** – A more normalized version of the star schema with further breakdown of dimensions.

Key Components of Dimensional Data Modeling

- **Fact Tables** – Store measurable numerical data (e.g., sales, revenue, credit limits).
- **Dimension Tables** – Store descriptive data (e.g., customers, products, regions)
- **Relationships** – Define how dimensions relate to facts (typically one-to-many)
- **Surrogate Keys** – Unique identifiers used in dimension tables instead of **Natural keys**.
- **Hierarchies** – Logical drill-down structures (e.g., Year → Quarter → Month → Day).



Flat Tables vs Dimensional Modeling

Description	Region	CityCode	CityAbbr	CityName
Control Systems	Midwest Region	01	CHI	Chicago
Control Systems	Northeast Region	04	SCR	Scranton
Engineering Services	Midwest Region	01	CHI	Chicago
Engineering Services	Northeast Region	04	SCR	Scranton
Circuit Television	Midwest Region	01	CHI	Chicago
Circuit Television	Northeast Region	04	SCR	Scranton
Security	Midwest Region	01	CHI	Chicago
Security	Northeast Region	04	SCR	Scranton
Integration	Midwest Region	01	CHI	Chicago
Integration	Northeast Region	04	SCR	Scranton
Development	Midwest Region	01	CHI	Chicago
Development	Northeast Region	04	SCR	Scranton
Deployment	Midwest Region	01	CHI	Chicago
Deployment	Northeast Region	04	SCR	Scranton
Engineering Services	Midwest Region	02	PEO	Peoria
Engineering Services	Midwest Region	03	SPR	Springfield
Circuit Television	Midwest Region	02	PEO	Peoria
Circuit Television	Midwest Region	03	SPR	Springfield
Security	Midwest Region	02	PEO	Peoria
Security	Midwest Region	03	SPR	Springfield
Integration	Midwest Region	02	PEO	Peoria
Integration	Midwest Region	03	SPR	Springfield
Development	Midwest Region	02	PEO	Peoria
Development	Midwest Region	03	SPR	Springfield
Deployment	Midwest Region	02	PEO	Peoria
Deployment	Midwest Region	03	SPR	Springfield

Flat Table also called a **denormalized table**, is a table that contains all relevant data in a single, wide structure without requiring joins to other tables. Each row in the table represents a complete dataset record, with all necessary attributes included as columns.

Characteristics of a Flat Table:

- **No Relationships or Joins Required** – All data is stored in a single table, removing the need for complex queries that join multiple tables. (No VLOOKUP/XLOOKUP, SUMIFS or INDEX/MATCH needed)
- **Redundant Data** – Since all information is in one place, some data fields (e.g., customer names, product descriptions) might be repeated across multiple rows.
- **Easy to Query** – Since all data is in one table, queries are typically simpler and run faster for basic reporting and analysis. All columns needed in one place.
- **Wide Table Structure** – The table may have many columns to store all necessary attributes.
- **Lack of Normalization** – Unlike a normalized relational database structure, flat tables do not follow principles like reducing redundancy through **primary and foreign key relationships**.

Typical Flat AR Trial Balance Table											
Id	CustomerID	CustomerName	OrderID	SalesRep	Division	TermID	InvoiceCntr	Invoice Date	Due Date	Invoice Amount	Invoice Balance Today's Dtl
5	8418953	Wiza Greenfelder	3002656	2183	CCTV-SPR	DR	INV300265600	5/27/2024	5/23/2024	\$ 236,342.00	\$ 236,342.00 12/31/2024
7	9203658	Sawayn Schwaeltel	3002744	1114	SYN-SCR	DR	INV300274400	7/9/2024	7/9/2024	\$ 87,267.00	\$ 3.90 12/31/2024
12	6953788	Nolan McClure	3002767	4311	HWD-SPR	DR	INV300276700	7/8/2024	7/8/2024	\$ 477,848.00	\$ 477,848.00 12/31/2024
9	5852452	Graham Collins	3002759	1453	ACS-PEO	NRO	INV300275900	7/19/2024	9/9/2024	\$ 198,227.00	\$ 5,000.00 12/31/2024
10	4528943	Hand, Bruen and Fi	3002780	4634	MON-CH	NRO	INV300278000	7/15/2024	10/13/2024	\$ 481,413.00	\$ 100,000.00 12/31/2024
16	5487377	Trantow Eitz	3002822	1076	CYB-SPR	NRO	INV300282200	7/19/2024	8/18/2024	\$ 428,037.00	\$ 428,037.00 12/31/2024
15	1395833	Daugherty Inc.	3002820	4003	SWD-SPR	NRO	INV300282000	7/19/2024	10/17/2024	\$ 39,772.00	\$ 39,772.00 12/31/2024
20	9546985	Mertz LLC	3002844	4641	SWD-CH	NRO	INV300284400	7/29/2024	8/29/2024	\$ 332,564.00	\$ 332,564.00 12/31/2024
41	1742275	Heeger, Quilten an	3002893	2432	SWD-PEO	NRO	INV300289300	8/9/2024	10/9/2024	\$ 272,625.00	\$ 272,625.00 12/31/2024
22	8875686	Reynolds-Baert	3002884	3963	MON-CH	NRO	INV300288400	8/9/2024	11/12/2024	\$ 396,691.00	\$ 396,691.00 12/31/2024
23	5553979	McCallough-Reynol	3002861	3407	CYB-SPR	DR	INV300286100	8/4/2024	8/4/2024	\$ 342,737.00	\$ 342,737.00 12/31/2024
24	1189702	Wilms Group	3002866	1206	ACS-CH	DR	INV300286600	8/6/2024	9/6/2024	\$ 407,142.00	\$ 407,142.00 12/31/2024
25	6803991	Smitham, Koch and	3002869	2676	CCTV-SCR	NRO	INV300286900	8/7/2024	9/6/2024	\$ 196,971.00	\$ 196,971.00 12/31/2024
28	1032609	VonRueden Group	3002877	1051	MON-PEO	DR	INV300287700	8/11/2024	9/30/2024	\$ 57,543.00	\$ 57,543.00 12/31/2024
33	1702149	Baumbach-Wilkins	3002884	4539	ACS-CH	NRO	INV300288400	8/19/2024	11/16/2024	\$ 307,536.00	\$ 307,536.00 12/31/2024
36	3460752	Mayer-Kozey	3002888	1115	MON-CH	NRO	INV300288800	8/19/2024	10/19/2024	\$ 322,423.00	\$ 322,423.00 12/31/2024
42	2449009	Kohler-Nolan	3002884	4077	CYB-PEO	NRO	INV300288400	8/21/2024	10/20/2024	\$ 321,975.00	\$ 321,975.00 12/31/2024
49	2390991	Seawinkel-Wilkezz	3002901	4126	ACS-PEO	NRO	INV300290100	8/21/2024	10/22/2024	\$ 336,570.00	\$ 336,570.00 12/31/2024
51	1195833	Daugherty Inc.	3002903	4003	SWD-SPR	NRO	INV300290300	8/27/2024	11/25/2024	\$ 438,170.00	\$ 438,170.00 12/31/2024
54	1632070	Ransen-McGlynn	3002906	1254	ACS-PEO	DR	INV300290600	8/30/2024	8/30/2024	\$ 327,898.00	\$ 327,898.00 12/31/2024
55	6952263	Harber-Parissom	3002907	1290	SYB-SCR	NRO	INV300290700	9/2/2024	12/12/2024	\$ 89,853.00	\$ 89,853.00 12/31/2024
58	6800075	Mertz, Kub and Bar	3002910	2496	HWD-PEO	NRO	INV300291000	9/4/2024	11/9/2024	\$ 412,417.00	\$ 412,417.00 12/31/2024
109	4934676	Wunsch Inc.	3002961	2680	SWD-SPR	NRO	INV300296100	9/5/2024	12/4/2024	\$ 112,190.00	\$ 112,190.00 12/31/2024
120	8941189	Eberhardt, Kuhlma	3002972	4490	ACS-CH	NRO	INV300297200	9/5/2024	11/4/2024	\$ 380,343.00	\$ 380,343.00 12/31/2024
121	1597769	Walsh-Batz	3002973	1433	MON-PEO	NRO	INV300297300	9/9/2024	11/4/2024	\$ 489,666.00	\$ 489,666.00 12/31/2024
60	1043831	Purdy, Ortiz and Ro	3002912	4886	ACS-CH	NRO	INV300291200	9/9/2024	12/4/2024	\$ 41,467.00	\$ 41,467.00 12/31/2024
86	2657314	Neiverson, Pineda	3002937	2354	HWD-SCR	NRO	INV300293700	9/9/2024	12/4/2024	\$ 126,380.00	\$ 126,380.00 12/31/2024
123	1633499	Wehner, Sanford a	3002975	4814	HWD-PEO	DR	INV300297500	9/9/2024	9/9/2024	\$ 488,761.00	\$ 488,761.00 12/31/2024
87	4610344	O'Kon-Schmitt	3002939	4003	MON-SPR	NRO	INV300293900	9/9/2024	10/9/2024	\$ 236,051.00	\$ 236,051.00 12/31/2024

Normalized Table

A **normalized table** is a part of a relational database design. It follows the principles of, **database normalization** (*organized data*). Essentially it is a process used to organize data to reduce redundancy and improve data integrity. Normalization involves breaking down large, complex tables into smaller, related tables that follow specific normal forms (rules) to minimize data duplication and ensure consistency.

InvoiceID	CustomerName	CustomerAddress	ProductID	ProductName	Quantity	Price
101	ABC Corp	123 Elm St	P001	Laptop	2	800
101	ABC Corp	123 Elm St	P002	Mouse	5	20
102	XYZ Inc	456 Oak St	P001	Laptop	1	800

Customers Table

CustomerID	CustomerName	CustomerAddress
C001	ABC Corp	123 Elm St
C002	XYZ Inc	456 Oak St

Invoices Table

InvoiceID	CustomerID
101	C001
102	C002

InvoiceDetails Table

InvoiceID	ProductID	Quantity	Price
101	P001	2	800
101	P002	5	20
102	P001	1	800

Products Table

ProductID	ProductName
P001	Laptop
P002	Mouse

Star Schema

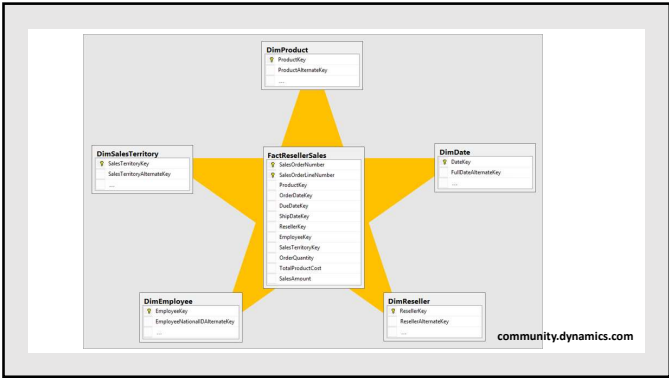
• **Dimensional modeling** is based on organizing data into two main types of tables:

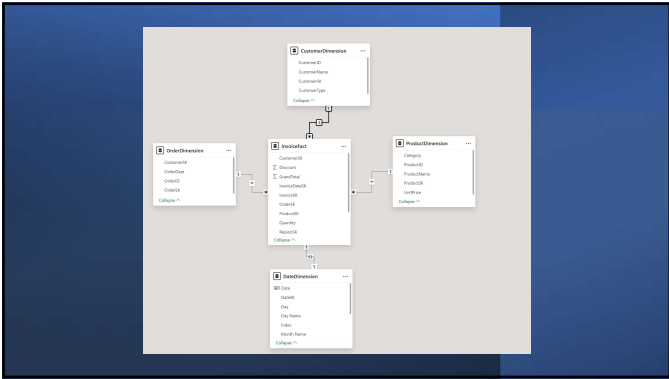
- **Fact Tables** – Store quantitative business metrics (e.g., sales revenue, quantity sold).
- **Dimension Tables** – Store descriptive attributes that provide context to facts (e.g., customer details, product names, time periods).

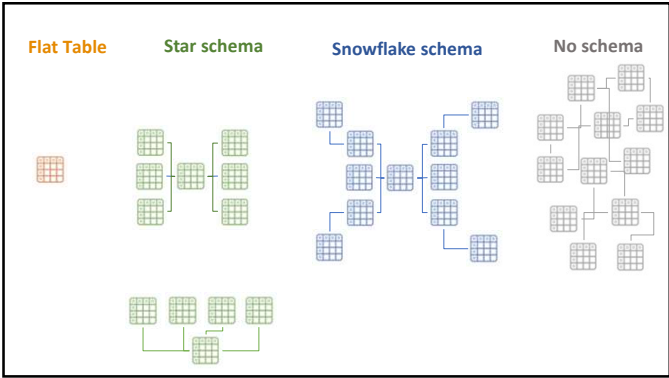
• This structure enables **denormalization** (reducing complex joins) to speed up queries.

community.dynamics.com

9







1. One-to-Many (1:M) Relationship (Dimension to Fact)

- Most common relationship in a star schema.
- Each Dimension Table has a Unique Value, **Primary Key**, **Natural Key**, **Surrogate Key**.
- The Fact table has a **Foreign key** referencing the dimension table that tie them together.
- One row in a dimension table can relate to many rows in the fact table.
- Dimension Tables filter Fact Tables.
- One Way relationship.
 - Fact tables do not filter dimension tables. If a fact table filtered a dimension table, ambiguity is introduced. Think of a single row in an Excel spreadsheet that contained many rows, attempting to filter its own header row. It can be misleading.

For Example:

- A Date dimension table has a unique Date Key.
- The Sales fact table has a Date Key as a foreign key. (Several Date Column in fact)
- One date in the Date table can relate to many sales transactions

2. Many-to-One (M:1) Relationship (Fact to Dimension)

- This is the reverse perspective of the one-to-many relationship.
- Each fact record refers to a single related dimension record or another table record.

Cardinality

Direction of Relationships

Inactive vs. Active Relationships

3. One-to-One (1:1) Relationship (Rare)

- This is less common in a star schema but may occur in cases where a dimension is split into multiple tables for performance or security reasons.

For Example:

A Customer table may store general information, while a Customer Details table stores sensitive information (like credit scores) in a separate, restricted table or if there is a **junk table**.

4. Many-to-Many (M:M) Relationships (Not Directly in Star Schema)

- Star schemas avoid direct many-to-many relationships. The Traditional star schema does not natively support **many-to-many** relationships.

These relationships are typically resolved using **bridge tables** (also called **junction tables**) in more complex data models.

For Example:

If Employees can be associated with multiple Roles, and each Role can belong to multiple Employees, a Role-Employee Bridge Table is used to break the many-to-many relationship into two one-to-many relationships.

Cardinality

Direction of Relationships

Inactive vs. Active Relationships

Key Difference
Between Fact
& Dimensions
Tables

Feature	Fact Table	Dimension Table
Purpose	Stores measurable business data (metrics)	Stores descriptive attributes (context)
Data Type	Contains numerical and aggregatable data	Contains categorical or descriptive data
Granularity	High granularity (transactions, events)	Lower granularity (business entities)
Examples	Sales, Revenue, Quantity, Profit	Product, Customer, Region, Date
Keys	Contains foreign keys referencing dimensions	Contains a primary key used in fact tables
Data Changes	Frequently updated with new transactions	Less frequently updated, usually static
Usage in BI	Used for calculations, KPIs, trends	Used for filtering, slicing, and dicing
Relationships	Connects to multiple dimension tables	Connected to fact tables using primary key
Data Size	Larger (stores high volume of records)	Smaller (stores descriptive data only)
Attributes	Narrow Width and Long Length	Wide Width, and Short Length

11

Date Table – Time Intelligence

Index	Date	Day	Day Name	Month Number	Month Name	Quarter Number	Quarter Year	Short Year	Year
1872	2/14/2025	14	Fri	2	Feb	1	25Q01	25	2025
1871	2/13/2025	13	Thu	2	Feb	1	25Q01	25	2025
1870	2/12/2025	12	Wed	2	Feb	1	25Q01	25	2025
1869	2/11/2025	11	Tue	2	Feb	1	25Q01	25	2025

- **Continuous Date Range** - no missing or duplicate dates, typically spans from the earliest to the latest transaction date in your dataset. To support future forecasts, it will need to extend beyond the current date (e.g., 2–3 years into the future).
- **One Row per Day** - Each row should represent a single date (no duplicates).
- **Must Include a Column of Type 'Date'** - At least one column formatted as Date (not DateTime) as the Primary Key.
- **Must be Marked as a Date Table in Power BI** - Table Tools > Mark as Date Table > Select Date Column
- **Sort By Other Columns** - You will want to Sort Month Name by Month Number, so your visual months are in order.
- **Standard Date Attributes** - The table should include additional columns to support various time-based filtering and grouping: Year, Qtr, YYYY-MM, Full Month Name, Period, Weeks, Date Calculations, Supports Fiscal Year
- **No Relationships to Fact Tables with Duplicate Date Columns** - Only the Date column from the Date Table should be used to create relationships with fact tables. Avoid using multiple date fields from fact tables—use USERELATIONSHIP() in DAX for alternate date fields (e.g., Order Date vs. Invoice Date).

Date Table – DAX Method

```
DateTable =
ADDCOLUMNS (
    CALENDAR (DATE(2015,1,1), DATE(2030,12,31)),
    "Year", YEAR([Date]),
    "Month", FORMAT([Date], "MMMM"),
    "Month Number", MONTH([Date]),
    "Quarter", "Q" & FORMAT([Date], "Q"),
    "Day of Week", FORMAT([Date], "dddd"),
    "Day of Year", FORMAT([Date], "DDD"),
    "Week Number", WEEKNUM([Date])
)
```

Date Table – ‘M’ Method

```
let
    Source = List.Dates,
    #"Invoked Function Source" = Source[Date(2020, 1, 1), Duration.Days(DateTime.Date(DateTime.LocalNow()), #date(2020,1,1)), #duration(1, 0, 0, 0)],
    #Table from List = Table.FromList(#"Invoked Function Source", Splitter.SplitByNothing(), null, null, ExtraValues.Error),
    #Added Index = Table.AddColumn(#Table from List, "Index", 1, 1),
    #Renamed Columns = Table.RenameColumns(#Added Index, {"Column1", "Date"}),
    #Added Custom = Table.AddColumn(#Renamed Columns, "Year", each Date.Year([Date])),
    #Added Custom2 = Table.AddColumn(#Added Custom, "Month Number", each Date.Month([Date])),
    #Added Custom3 = Table.AddColumn(#Added Custom2, "Day", each Date.Day([Date])),
    #Added Custom4 = Table.AddColumn(#Added Custom3, "Day Name", each Date.ToText([Date], "ddd")),
    #Added Custom5 = Table.AddColumn(#Added Custom4, "Month Name", each Date.ToText([Date], "MMMM")),
    #Reordered Columns = Table.ReorderColumns(#Added Custom5, {"Date", "Index", "Year", "Month Number", "Month Name", "Day", "Day Name"}),
    #Added Custom6 = Table.AddColumn(#Reordered Columns, "Quarter Number", each Date.QuarterOfYear([Date])),
    #Duplicated Column = Table.DuplicateColumns(#Added Custom6, "Year", "Copy of Year"),
    #Renamed Columns2 = Table.RenameColumns(#Duplicated Column, {"Copy of Year", "Short Year"}),
    #Changed Type = Table.TransformColumnTypes(#Renamed Columns2, {"Short Year", type text}),
    #Split Column by Position = Table.SplitColumn(#Changed Type, "Short Year", Splitter.SplitByRepeatedLength(2), {"Short Year.1", "Short Year.2"}),
    #Changed Type1 = Table.TransformColumnTypes(#Split Column by Position, {"Short Year.1", Int64.Type}, {"Short Year.2", Int64.Type}),
    #Removed Columns = Table.RemoveColumns(#Changed Type1, {"Short Year.1", "Short Year.2"}),
    #Renamed Columns2 = Table.RenameColumns(#Removed Columns, {"Short Year.1", "Short Year"}),
    #Added Custom7 = Table.AddColumn(#Renamed Columns2, "Quarter Year", each Number.ToText([Short Year]) & "Q" & Number.ToText([Quarter Number], "00")),
    #Reordered Columns2 = Table.ReorderColumns(#Added Custom7, {"Index", "Date", "Day", "Day Name", "Month Number", "Month Name", "Quarter Number", "Quarter Year", "Short Year", "Year"}),
    #Changed Type2 = Table.TransformColumnTypes(#Reordered Columns2, {"Date", type date}, {"Day", Int64.Type}, {"Index", Int64.Type}, {"Month Number", Int64.Type}, {"Quarter Number", Int64.Type}, {"Month Name", type text}, {"Quarter Year", type text}, {"Year", Int64.Type}),
    in
    #Changed Type2
```

Basic Power BI Navigation

Importing Data

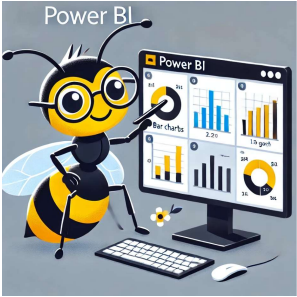
- Connecting Power BI to dataset.

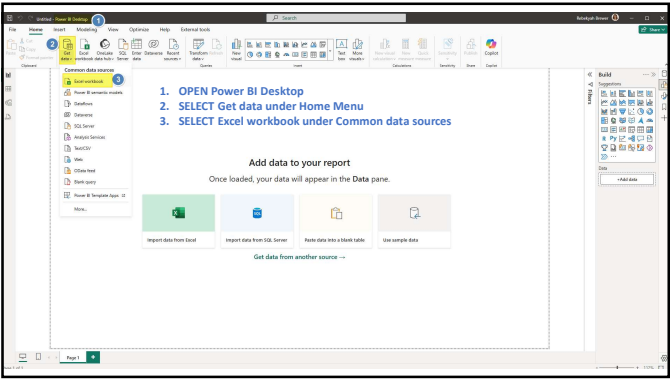
Building Simple Data Model

- Connect our Data Model
- Create a Date Table
- Mark our Date Table

Building Simple Reports

- Dragging fields into visuals.
- Formatting charts and tables.





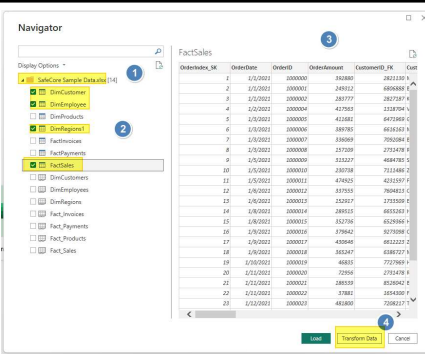
1. **OPEN** Example File:
SafeCore Sample Data.xlsx

2. **SELECT** Tables to import:

- DimCustomer
- DimEmployee
- DimRegions
- FactSales

3. **PREVIEW** Sample Data

4. **CLICK** Transform Data to open Power Query



14

- Select Date Column
- Select Column tools and Format
- Choose (Short Date)
- Repeat on other columns as needed.

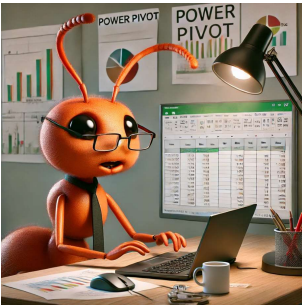
[illegible]

Date Table – DAX Method

```
DataTable =
ADDCOLUMNS (
    CALENDAR (DATE(2015,1,1), DATE(2030,12,31)),
    "Year", YEAR([Date]),
    "Month", FORMAT([Date], "MMMM"),
    "Month Number", MONTH([Date]),
    "Quarter", "Q" & FORMAT([Date], "Q"),
    "Day of Week", FORMAT([Date], "dddd"),
    "Day of Year", FORMAT([Date], "DDD"),
    "Week Number", WEEKNUM([Date])
)
```

PowerPivot Excel Comparison

- Importing Data**
- Connecting Power BI to dataset.
- Building Simple Data Model**
- Connect our Data Model
 - Create a Date Table
 - Mark our Date Table
- Building Simple Reports**
- Dragging fields into visuals.
 - Formatting charts and tables.

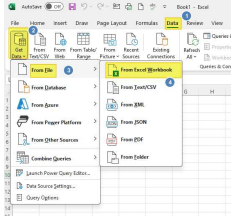


Benefits of Learning Power Pivot in Excel:

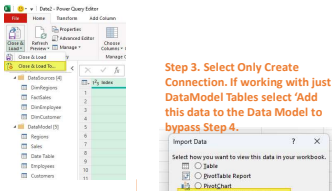
1. Excel is familiar territory for all of us
2. Increased opportunities for internal use leads to wider application
3. Increased usage cases leads to increased experience
4. Small quick wins will encourage motivation to learn more.
5. Logical transition to Power PI through PowerPivot

Loading Power Pivot

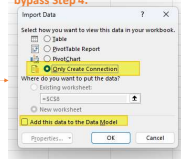
Step 1. Load Data into Power Query from Excel



Step 2. Transform Data in Power Query as Needed for Dimension and Fact Tables then 'Close & Load To..' option. Note: Original Tables in DataSources have no option not to load.

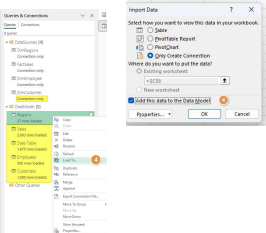


Step 3. Select Only Create Connection. If working with just DataModel Tables select 'Add this data to the Data Model to bypass Step 4.'

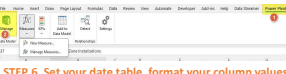


Loading Power Pivot

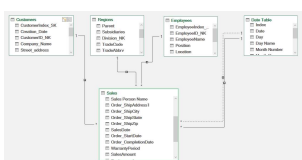
STEP 4. All your tables will be under 'Connection only' under Queries & Connections on Tata Tab. Select each of the Tables under your Data Model and click 'Load To' and then select 'Add this data to Data Model.' This avoided loading all tables and only the tables you need. For a visual copy, select 'Table' to create an Excel Table of your data.



STEP 5. Open Power Pivot to edit your tables in Power Pivot and create your data model. Click Manage to access Power Pivot area of Excel.

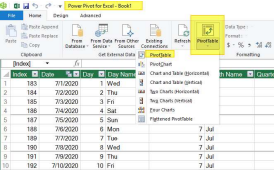


STEP 6. Set your date table, format your column values, create calculated columns. Connect your relationships for your Data Model.

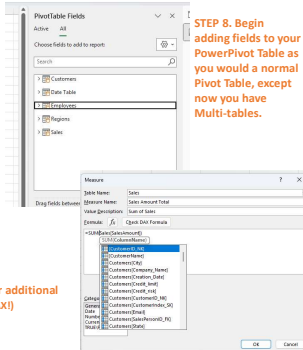


Loading Power Pivot

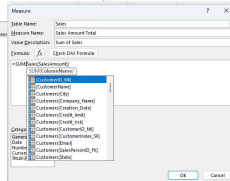
STEP 7. Under Home on Menu, Select PivotTable or PivotChart to begin creating your PowerPivot Table and PowerPivot Charts.



STEP 8. Begin adding fields to your PowerPivot Table as you would a normal Pivot Table, except now you have Multi-tables.



STEP 9. Create your DAX measures if needed for additional calculations. (Sign up for next class: Discovering DAX!)



18

Excel Power Pivot vs Power BI Considerations

Feature/Aspect	Power Pivot in Excel	Power BI
Purpose	Enhances Excel's data modeling and analysis capabilities. Good for small scale, one-time, ad-hoc analysis reports.	A full-fledged BI and reporting tool for analytics. Power BI is better when the analysis needs to be repeated, refreshed, or shared with others dynamically.
Data Modeling	Supports data modeling with DAX and relationships.	More advanced modeling, including DAX, M.
Data Sources	Limited connectivity (Excel, SQL, Access, OData, etc.)	Extensive support (SQL, APIs, cloud sources, etc.)
User Interface	Excel-based, uses Power PivotTables & Power Query integration.	Dedicated UI with visuals, slicers, dashboards.
Visualization	Basic (PivotTables, PivotCharts).	Advanced (interactive dashboards, custom visuals). Creating interactive dashboards.
Data Refresh	Manual or scheduled via Power Query and Excel features.	Automated refresh via Power BI Service.
Data Volume	Limited to Excel's memory constraints (~1M rows).	Can handle billions of rows with efficient compression.
Sharing & Collaboration	Via Excel file sharing or OneDrive.	Cloud-based sharing via Power BI Service.
Security	Limited security controls (password, OneDrive settings).	Row-level security (RLS), role-based access.
Advanced Features	Some support for DAX, Measures, KPIs.	Advanced AI, predictive analytics, Python, R.
Deployment	Local desktop use only.	Can be deployed to cloud, Power BI Service, Power BI Report Server.
Automation	Limited (Excel Macros, VBA, Power Automate).	Supports Power Automate, APIs, AI-driven insights.
Updates & Support	Slow updates (dependent on Excel updates).	Frequent updates with new features monthly.
Licensing	Included in Excel (with Power Pivot enabled).	Requires Power BI Free, Pro, or Premium.

Optimize


Optimize

Optimize

Optimize

Optimize

Optimize



10 Best Practices for Data Modeling

1. Use a Star Schema instead of a flat table

- A star schema consists of a central fact table surrounded by dimension tables, reducing redundancy and improving performance.
- Avoid a snowflake schema unless necessary, as it increases complexity.
- Power BI performs best with denormalized data structures optimized for reporting.

10 Best Practices for Data Modeling

2. Reduce Relationships & Cardinality Issues

- Use one-to-many relationships rather than many-to-many to prevent performance issues.
- Reduce high-cardinality columns in relationships (e.g., avoid using unique transaction IDs unless necessary).
- Avoid bidirectional filtering unless essential—it can introduce ambiguity and slow down calculations.

3. Keep the Model as Simple as Possible

- Remove unnecessary tables and columns that don't add value.
- Create a single source of truth by defining clear measures and relationships.
- Consolidate multiple fact tables if they serve the same purpose.

10 Best Practices for Data Modeling

4. Optimize Table Relationships

- Ensure fact tables are on the "many" side and dimension tables are on the "one" side.
- Use integer keys instead of text keys for relationships (e.g., use CustomerID instead of CustomerName).
- Use surrogate keys where possible to improve relationship efficiency.

5. Use Aggregated Columns & PreCalcs in Data Transformation

- Perform aggregations (e.g., totals, averages) before loading data into Power BI to reduce DAX calculations. (Do in SQL or PowerQuery)
- Avoid row-by-row transformations in Power Query when table-wide calculations are more efficient.
- Remove unnecessary decimal precision in numerical columns.

10 Best Practices for Data Modeling

6. Use Measures Instead of Calculated Columns

- Measures are dynamic and computed at query time, whereas calculated columns increase memory usage.
- Use DAX measures for calculations that involve aggregations (e.g., SUM, AVERAGE, COUNT).
- Only create calculated columns when they are required for relationships or filters.

7. Leverage Power BI's Performance Optimization Features

- Enable query reduction options to minimize unnecessary queries.
- Use aggregation tables for large datasets.
- Utilize composite models when working with large datasets in DirectQuery mode.

10 Best Practices for Data Modeling

8. Use Role-Based Security Properly

- Implement Row-Level Security (RLS) to restrict data access by users or to make reports more region or user specific.
- Avoid hardcoding filters in RLS—use role-based tables instead.
- Test RLS configurations thoroughly to ensure security and performance balance.

9. Index & Partition Large Datasets

- Partition large fact tables in the data source to improve query performance.
- Use **indexes** on foreign keys in your SQL source system for faster joins.
- Leverage **incremental refresh** for large datasets to optimize load times.

10 Best Practices for Data Modeling

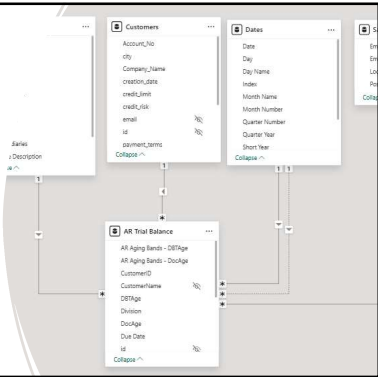
10. Document Your Data Model

- Use clear naming conventions for tables, columns, and measures
- Create a **data dictionary** explaining key business logic.
- Add descriptions in Power BI for datasets, relationships, and measures.

Remember:

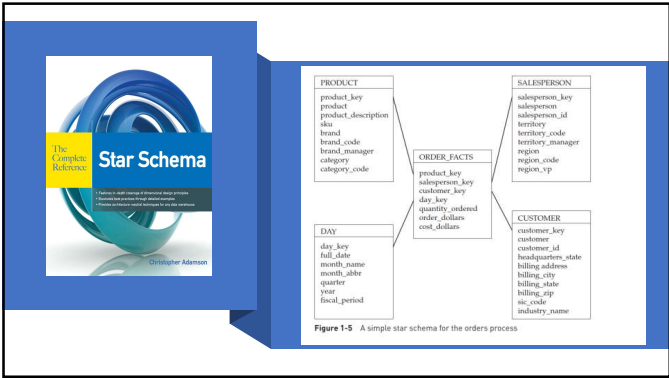
Good Data Models Provide:

- Performance Optimization
- Data Accuracy & Consistency
- Better DAX Performance & Simplicity
- Scalability & Flexibility
- Improved Report Performance
- Security & Row-Level Security (RLS) Implementation
- Easier Maintenance & Collaboration
- Efficient Storage & Reduced Data Size
- Data Reusability
- Business Logic & Centralization



Next Steps for Learning

- ✓ K.I.S.S. – Keep it Simple Stupid.
- ✓ Start with **small datasets** (Excel or CSV) before working with large databases.
- ✓ Follow **guided tutorials** (Microsoft Learn, YouTube, blog posts).
- ✓ Work on **real-world projects** to reinforce concepts, even if its just for you.



Attend a Free 1 Day Event Workshop:
Microsoft Dashboard in a Day

DASHBOARD IN A DAY
Free Training Course

Dashboard in a Day - US Technology Innovations, Inc. - United States

19/03/2024 | 18:00 - 18:00 (EST)

📺 Digital
🌐 English (United...
🎓 Training

[Registration and details](#)

Dashboard in a Day - OneHealth Insights - United States

19/03/2024 | 18:00 - 18:00 (EST)

📺 Digital
🌐 English (United...
🎓 Training

[Registration and details](#)

Dashboard in a Day - PragmaticWorks - United States

19/03/2024 | 18:00 - 18:00 (EST)

📺 Digital
🌐 English (United...
🎓 Training

[Registration and details](#)

Dashboard in a Day - smart BI - United States

19/03/2024 | 18:00 - 18:00 (EST)

📺 Digital
🌐 English (United...
🎓 Training

[Registration and details](#)

Hands-On, Practical Learning Experience

- Rapid Skill Acquisition
- Guided Instruction from Experts
- Structured Learning Agenda
- Real-World Application of Skills
- Access to Workshop Materials & Resources
- Networking Opportunities
- Personalized Feedback & Support
- Boosts Confidence with Power BI
- Preparation for Advanced Learning
- Cost-Effective Training Option
- Immediate Insight into Power BI's Capabilities
- Exposure to Power BI Service Features

Learn

Get started building with Power BI

21 min • Module 1 of 10

Beginner Data Analyst Business Analyst Business User Technical Consultant Power BI

Learn about Power BI, the building blocks and flow of Power BI, and how to create compelling interactive reports.

This module helps prepare you for Exam PL-200: Microsoft Power Platform Functional Consultant.

Learning objectives

- Know the Power BI service and applications work together.
- Explore how Power BI can make your business more efficient.
- How to create compelling visual and reports.

Prerequisites

None

This module is part of these learning paths

- Create and use analytics reports with Power BI
- Get started with Microsoft data analytics
- Get started with Power BI

Click to start: [Microsoft Learn](#)

Microsoft Learn

Introducing a new approach to learning

- Free Access to High-Quality Content
- Structured Learning Paths
- Hands-on Labs and Interactive Exercises
- Official and Up-to-Date Content
- Integration with Certifications
- Gamified Learning Experiences (Points, Badges)
- Self-Paced Learning
- Community and Q&A Integration
- Comprehensive Coverage of Power BI Features
- Scenario-Based Learning Modules

Beginners Guide to Power BI

Kickstart Your Power BI Journey

Total points: 358 XP

2 hours

Beginners Guide to DAX

Explore the Analytical Potential

Total points: 427 XP

3 hours

Click to start

Bern McElroy, CPA

- Some Free Courses & Paid Subscription
- Expert-Led Training & Courses
- Focus on Real-World Scenarios & Problem-Solving
 - Finance Focused
- Comprehensive Course Catalog
- Access to Learning Summits & Workshops
- Extensive Resource Library
 - Power BI .pbix file downloads
- Customized Learning Paths
- Innovative Data Challenges & Projects
- Supportive Community Forum
- Access to Power BI Showcases
- Focus on Advanced Analytics & AI Integration
- On-Demand, Self-Paced Learning
- Gamified Learning Experience (Points & Badges)
- Certification Programs
- Emphasis on Visualization & Design

FREE COURSE - Ultimate Beginners Guide To Power BI -
<http://portal.enterprisedna.co/p/ultimate-beginners-guide-to-power-bi>

FREE COURSE - Ultimate Beginners Guide To DAX -
<http://portal.enterprisedna.co/p/ultimate-beginners-guide-to-dax>

FREE - 60 Page DAX Reference Guide Download -
<https://enterprisedna.co/dax-formula-reference-guide-download>

PRAGMATIC
WORKS

<https://pragmaticworks.com/>

Private Training

Train your team to become their best

Pragmatic Works private training provides a range of exclusive options tailored to your team's needs. Our expert-led sessions can be conducted on-site at your location or virtually, ensuring flexibility and convenience. This personalized approach allows us to address your specific training requirements, fostering operational effectiveness and skill development to help your business thrive.

Schedule Meeting

Private Training

Customized training to master new skills and grow your business.

On-Demand Learning

Beginner to advanced classes taught by Microsoft MVPs and Authors.

Bootcamps

In-depth boot camps take you from a novice to mastery in less than a week.

Season Learning Pass

Get access to our very best training offerings for successful up-skilling.

Stream Pro Plus

Combine On-Demand Learning platform with face-to-face Virtual Mentoring.

Certification Training

Prepare and ace your next certification with CertXP.

VII. Q&A and Closing

Questions?

Customers

AccountNo
City
CompanyName
creation_date
cnaid_date
cnaid_date
email
id
segment_name
Collapse

Dates

Date
Day
Day Name
Index
Month Name
Month Number
Quarter Number
Quarter Year
Short Year
Collapse

All Trial Balance

All Aging Bands - DEDTge
All Aging Bands - DEDTge
CustomerID
CustomerName
DEDTge
Division
DueDate
Due Date
id
Collapse
